Job Title: Science Technician (Biology)

Responsible to: Senior Science Technician, Head of Subject and Director of Curriculum & Support, as part of the Science team

Duties will include:

1. Preparing equipment for laboratory practical sessions.

2. According to area of responsibility: preparing specimens, solutions and other chemicals.

3. Cleaning equipment and laboratory surfaces following practical sessions.

4. Inspecting laboratory for potential hazards such as worn cables, perished tubing etc.

5. Maintaining laboratories and preparation areas in a safe and orderly fashion.

6. Helping to manage the storage of teaching materials and equipment and keeping the subject area inventory.

7. Liaison with students to assist in project design.

8. Stock-keeping, ordering materials and checking deliveries.

9. Assisting with clerical tasks.

10. Simple maintenance of equipment.

11. Assisting with demonstrations of experiments.

12. Assisting in the preparation and setting up of practical examinations.

13. Co-ordination of laboratory accommodation for teaching groups, which share equipment and accommodation.

14. Maintaining Health and Safety standards and ensuring that records of such are kept up to date.

15. Prioritising the safeguarding of all students and participate in training on safeguarding matters.

16. Contributing to the elimination of unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.

17. Any other tasks reasonably required by the Principal.

Director of Curriculum & Support
2022

Post: **Science Technician**

Category	Essential	Desirable	Ascertained by
Qualifications	Level 2 qualifications (O-levels or GCSEs) in English, Mathematics and Science.	Level 3 (A-level / GNVQ / BTEC) or higher level qualification(s) in Science. A first aid qualification.	Qualification certificates.
Experience	Experience of team working; Experience of effectively working unsupervised.	Experience of as a Science Technician or of laboratory work; Experience of working in situations where workload fluctuates; Experience of working with young people.	Application form; At interview.
Additional Skills and Abilities	A degree of manual dexterity suitable for the safe, accurate and effective handling of scientific materials and equipment; Ability to work flexibly - to accept a variety of tasks; Have good time management skills and be able to work effectively under pressure from time to time; Ability to work safely and effectively without direct supervision; Ability to proactively identify tasks requiring attention; To be able to work as a member of a team.	Ability to work with Microsoft office packages on a PC; An interest in Science and Education.	Laboratory preparation tasks activity; Application form; At interview.
Other	To display a commitment to the protection and safeguarding of children and vulnerable adults. To display a commitment to meeting the individual needs of each student; to respect diversity , advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.		Application form; At interview;

Terms and Conditions:

We are seeking two people, both of whom will work 39 weeks a year which is term time plus Enrolment Week. One is full week, for 37 hours a week and is a permanent post. The other is three days a week Mondays, Tuesdays and Wednesdays as a maternity cover, starting at the end of October. This will end when the mother returns from leave or after one year if she does not return.

Please say in your application whether you are interested in one job (and in that case which one) or both.

Salary Range: Support Staff Salary spine points 18 - 21, £18,593 - £19,719 per annum full time equivalent. Five day a week post is 0.8460 FTE, so up to £16,682 per annum. Three day a week post is 0.5076 FTE, so up to £10,009 per annum.

The opportunity to join Local Government Pension Scheme which includes contributions from the employer in addition to your salary.